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 exhibitions@mortons.co.uk
 www.bristolclassicarshows.com

June 16-17, 2018
 Bath & West Showground, BA4 6QN



Application for Clubs

CLUB DETAILS

Club Name	<input type="text"/>	Contact Name	<input type="text"/>
Address	<input type="text"/>		
	<input type="text"/>		
Tel	<input type="text"/>	Postcode	<input type="text"/>
		Mobile	<input type="text"/>
Email	<input type="text"/>	Website	<input type="text"/>
Confirmation of booking will be sent to your email address		Vehicle Reg	<input type="text"/>
Main Element of Display	<input type="text"/>		

CLUB STAND DETAILS

Number of Vehicles on Display	<input type="text"/>	Number of Club Members	<input type="text"/>
Number of Posters Required	<input type="text"/>	Number of Flyers Required	<input type="text"/>

CLUB MAGAZINE/NEWSLETTER (if applicable)

Editor's Name	<input type="text"/>
Editor's Email	<input type="text"/>
Do you have an events guide?	<input type="text"/>

SIGNATURE

Name	<input type="text"/>	Signature	<input type="text"/>
Date	<input type="text"/>		

MORTONS MEDIA GROUP LTD RESERVES THE RIGHT TO REJECT ANY APPLICATION WITHOUT THE NEED FOR VERBAL/Written EXPLANATION

EMAIL your form to exhibitions@mortons.co.uk or
 FAX back to +44(1507) 371057 or POST this form back to the postal address below. Thank you.

* Submitting this form does not guarantee you a stand at the Footman James Bristol Classic Car Show.
 Mortons Media Group Ltd, Media Centre, Morton Way, Horncastle, Lincolnshire LN9 6JR
 Tel: +44(0) 1507 529430 Fax: +44(0)1507 371057 exhibitions@mortons.co.uk www.bristolclassicarshows.com

RISK ASSESSMENT FORM

<u>Hazard</u>	<u>Person At Risk</u>	<u>Controls to Minimise Risk</u>

FIRE ASSESSMENT

<u>Hazard</u>	<u>Person At Risk</u>	<u>Controls to Minimise Risk</u>
<u>Liquid gas canisters/cylinders on site.</u> Yes <input type="checkbox"/> No <input type="checkbox"/> NB. No Liquid gas cylinders are allowed within display halls.	Cylinder Size	Fuel Type

<u>Camping</u>	<u>Days/Night</u>	<u>Number of people</u>	<u>Gas & Size. Battery</u>	<u>FOC to all traders</u>
Caravan/Tent Other				

RISK ASSESSMENT NOTES FOR GUIDANCE

Using the guidelines shown below please consider what a risk there is to those building up trade and autojumble stands and to members of the public during the show. Outline the steps you propose to take to minimise that risk in the table below. If in your opinion there is no risk please print **NO RISK** and return the form.

HAZARD	WHO MIGHT BE HARMED	IS MORE CONTROL NEEDED TO CONTROL THE RISK
Look for hazards which you could reasonably expect to result in significant harm under the conditions at your plot. Use the following examples as a guide.	There is no need to list individuals by name - just think about groups of people doing similar work or who may be affected e.g	For hazards the hazards listed, do the precautions already taken-
Slipping/tripping hazards	Maintenance personnel	Meet the standards set by legal requirements?
Chemicals (e.g battery acid)	Contractors	Comply with a recognised industry standards?
Moving parts of machinery (e.g blades)	People sharing your work place	Represent good practice?
Work at height (e.g from mezzanine floors)	Operators	Reduce risk as far as reasonably practicable?
Pressure systems	Cleaners	To ensure safety have you:
Vehicles (e.g fork-lift trucks)	Members of the public	
Electricity	Pay particular attention to:	Adequate information, instruction or training?
Dust (e.g from grinding)	Staff with disabilities	Adequate systems or procedures?
Manual handling	Visitors	If so, then the risks are adequately controlled, but you need to indicate the precautions you have in place.
Noise	Inexperienced staff	
Lifting operation	Lone workers - They may be more vulnerable	Where the risk is not adequately controlled indicate what more you need to do (the 'action list')
Fire Hazard e.g combustible materials (rubbish, flammable substances, LPG etc) and ignition sources (flames, smoking etc)	As above	Means of escape: fire detection and alarms. Fire fighting equipment and fire evacuation plan.