

# EVENT REGULATIONS AND CONDITIONS OF BOOKING

**Please read these regulations carefully as failure to comply with any of them may result in withdrawal of all access rights to Mortons Media Group Ltd events.**

1. All stand space and tickets must be paid for in advance.
2. Stands may not be sub-let.
3. Any exhibitor having to cancel his/her booking for a stand space should notify the organisers six weeks prior to the show date & 3 weeks prior to an Autojumble. A full refund less 10% administration fee will be made **provided the stand can be re-let and provided all wristbands and vehicle passes have been returned.**
4. The organisers reserve the right to refuse bookings without any reason being given. The completion of a booking form is not a guarantee of space being available.
5. The organisers reserve the right to re-site any exhibitor at the time of, or before the event, if deemed necessary
6. The organisers reserve the right to refuse access to the event grounds at their absolute discretion & the right to eject anyone from the premises who acts in a manner detrimental to the enjoyment of others.
7. Stand displays must be complete by the stated public opening times and may not be dismantled in whole or in part until after the stated closing time. Unsold items or purchases must be removed from the grounds immediately after the event ends.
8. All deliveries to stands must be complete 15 minutes before admission opening times on the day(s) the event opens to the public. Collections from stands are only allowed after public closing times.  
After unloading, any vehicle not remaining within your stand area must be removed to the exhibitors' car park.
9. Exhibitors are responsible for any and all damage or injury to persons or property occasioned by any of the exhibitors, stands, appliances or any act of omission by them, their staff or contractors.
10. The organisers are not responsible for the security of vehicles or other goods being offered for sale, prior to, during or after the event. Although every reasonable precaution is taken including security and patrolling of the venue, the organisers expressly decline responsibility for any loss or damage befalling the property or personnel of any exhibitor however caused. It is therefore essential that exhibitors insure on an ALL-RISK basis all equipment and stock brought to the stand including property hired or borrowed, and including public liability insurance in respect of injury or damage to third parties or their property. Also ensure you have insurance against cancellation or curtailment of the event.
11. Mortons Media Group Ltd, **will not** be held responsible for the loss of or damage to stock or individuals in any way.
12. All exhibitors must adhere to the regulations governing the use of liquid gas cylinders, generators and electrical supplies. In particular you must adhere to document **No. 102763 "Using Calor Gas safely"** (published by Calor Gas Ltd.) Web [www.calor.co.uk](http://www.calor.co.uk) or emergency service number 08457 444 999.
13. All goods retailed at the event must be legal and comply with all current regulations/ guidance. Motorcyclists' clothing specifically has been officially designated as Category II PPE and is required to be independently tested, certified by an EU Notified Body or UK Approved Body and to carry CE and or UKCA marking. If you are retailing motorcycling garments, gloves, footwear and impact protection components you must comply with this legislation.
14. No livestock or animals classed as pets may be sold at our events. Breach of this will result in immediate removal from site and a permanent ban to any Mortons Media Group events. Animal welfare authorities will be notified.
15. Under the Explosives Act 1875 it is illegal to sell flares from temporary stands as they cannot be registered. If you have anything flammable or hazardous a risk assessment must be returned.
16. All electrical equipment brought onto site by you must have a current P.A.T certificate. (Obtained by a certified electrician to show that equipment, cables are safe & correct.) All stands with electricity and or gas should always have a suitable fire extinguisher available for use

17. Stand furniture and tables are the property of outside contractors. Tables are numbered and allocated to individual exhibitors and **can be traced if found to be missing**. Anyone removing these items from the halls will be prosecuted for theft and excluded from subsequent events.
18. The sale of food and beverages is not permitted unless agreed with the Showground/Event Planner.
19. Any transaction at the event is between the vendor and purchaser alone; no responsibility is accepted by the organisers.
20. All equipment, display/sale items, vehicles, tents etc, must be kept within your allocated stand area and must not be placed in or intrude into the avenues between stands.
21. Stand structures are the responsibility of each exhibitor or trader. It is also the responsibility of the stall holder to ensure that stalls and marquees are assessed for risk's, securely weighted down as adverse weather could occur at any time,
22. Prior permission from the organisers must be sought before raffle tickets may be sold, or charity collections made. **No form of advertising material may be displayed or distributed anywhere in the grounds other than on your stand.**
23. **Vehicles on display within the halls/marquees should contain the minimum amount of fuel and the organisers advise batteries to be disconnected.**
24. **NO** riding/driving of any kind on site, including minibikes, motorbikes, monocycles, push bikes and skateboards is permitted on the showground between the public opening times. The speed limits must be observed when driving anywhere. Vehicles may be started up (outside only).
25. Admission is by QR code sent prior to event and scanned upon arrival.
26. **Children must be always supervised when on site.**
27. Camping is only permitted within allocated camping areas, for safety reasons. ONLY at events where camping is available.
28. **Only silent generators are permitted in the event grounds. These should have a suitable earth arrangement by spike or earthing plate. All generators must be switched off by 23:00.**
29. **The use of any form of loudspeaker is not permitted within the camping area. No music or loud noise after 23:00.**
30. **No campfires, only gas barbeques. No hot ashes or tyres to be put in skips.**
31. Fire lanes are to be always respected and kept clear
32. **First aid will be on site during show hours. Out of these hours in the case of an emergency please call 111 or 999.**
33. Dogs are permitted in the event grounds but must be on a lead, under proper control at all times. Please clean up after your dog. **(UNLESS specified by the Venue)**
34. Exhibitors' admission passes are only valid if sold by Mortons Media Group Ltd, or its authorised agents.
35. A no smoking policy, including e-cigarettes is enforced in all internal buildings/marquees and temporary structure
36. The organisers reserve the right to cancel the intended show at short notice if this is necessary because of an Act of God such as (but not limited to) unusual and catastrophic weather conditions affecting the showground or in the area generally, Government or Local Authority order or request which the organisers are obliged to adhere to or which they consider to be reasonable in the circumstances of the situation. We will make every effort to rearrange the event in which case bookings will transfer to the new event date. In the event of a complete cancellation the organisers will place any financial payment on to the customers account for use on future bookings. A refund will be available by request. Mortons Media Group Ltd. shall not be responsible for exhibitors' consequential or other losses of whatever kind.